

**Minutes of the NORTH ROYALTON BOARD OF EDUCATION Organizational Meeting
Held January 4, 2018
North Royalton Board of Education Conference Room**

SUMMARY

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. OATH OF OFFICE - BOARD MEMBERS
- IV. ROLL CALL
- V. RESOLUTION 2018-01: NOMINATE/ELECT BOARD PRESIDENT
- VI. OATH OF OFFICE FOR NEWLY ELECTED BOARD PRESIDENT
- VII. RESOLUTION 2018-02: NOMINATE/ELECT BOARD VICE PRESIDENT
- VIII. OATH OF OFFICE FOR NEWLY ELECTED BOARD VICE PRESIDENT
- IX. RESOLUTION 2018-03: COMMITTEE ASSIGNMENTS
- X. BOARD OF EDUCATION BUSINESS
 1. RESOLUTION 2018-04: ADOPT ROBERT’S RULES OF ORDER
 2. RESOLUTION 2018-05: REAFFIRM BOARD POLICIES AND PHILOSOPHY OF EDUCATION FOR 2018
 3. RESOLUTION 2018-06: ESTABLISH ORDER OF BUSINESS
 4. RESOLUTION 2018-07: ESTABLISH TIME AND PLACE FOR BOARD OF EDUCATION MEETINGS
 5. RESOLUTION 2018-08: ESTABLISH SERVICE FUND
 6. RESOLUTION 2018-09: RENEW MEMBERSHIP IN THE OHIO SCHOOL BOARDS ASSOCIATION
 7. RESOLUTION 2018-10: REPRESENTATION OF LEGAL COUNSEL
 8. RESOLUTION 2018-11: AUTHORIZATION TO FILE TAX COMPLAINTS
 9. RESOLUTION 2018-12: DECLARATION OF PUBLIC PURPOSE
 10. RESOLUTION 2018-13: ACKNOWLEDGMENT OF DISTRICT SUPPORT ORGANIZATIONS
- XI. SUPERINTENDENT AND TREASURER AUTHORIZATION
 11. RESOLUTION 2018-14: AUTHORIZATION FOR SUPERINTENDENT
 12. RESOLUTION 2018-15: AUTHORIZATION FOR SUPERINTENDENT TO ESTABLISH PRICES AND FEES
 13. RESOLUTION 2018-16: AUTHORIZE THE SUPERINTENDENT OF SCHOOLS TO DETERMINE WHEN TEACHERS, ADMINISTRATORS AND OTHER EMPLOYEES PARTICIPATE IN PROFESSIONAL ORGANIZATIONS, SERVICE ORGANIZATIONS OR IN OTHER OUTSIDE ORGANIZATIONS WHICH SUPPORT THE BEST INTEREST OF THE NORTH ROYALTON CITY SCHOOL DISTRICT
 14. RESOLUTION 2018-17: AUTHORIZATION FOR TREASURER
- XII. RESOLUTION 2018-18: MOTION TO ADJOURN

- I. **CALL TO ORDER.** President Pro-Tempore Dr. John Kelly called the organizational meeting of the North Royalton Board of Education to order at 6:30 p.m., January 4, 2018, at the North Royalton Board of Education Conference Room.
- II. **PLEDGE OF ALLEGIANCE.** President Pro-Tempore Dr. John Kelly requested all present to join in the Pledge of Allegiance to the flag.
- III. **OATH OF OFFICE - BOARD MEMBERS.** Treasurer Biagio Sidoti administered the oath of office to newly elected board member Jacquelyn Arendt. Dr. Susan Clark will have the oath of office administered at a later date.
- IV. **ROLL CALL.** Present: President Pro-Tempore Dr. John Kelly, Jacquelyn Arendt, Heidi Dolezal and Anne Reinkober. Also present were Superintendent Gregory Gurka, Treasurer Biagio Sidoti, Assistant Superintendent James Presot, Director of Personnel Patrick Farrell, staff, media and visitors. Dr. Susan Clark was not in attendance.
- V. **RESOLUTION 2018-01: NOMINATE AND ELECT BOARD PRESIDENT**

Mrs. Jacquelyn Arendt nominated Dr. Susan Clark for Board President for 2018. There were no other nominations.

Mrs. Arendt made a motion to close nominations. Mrs. Reinkober seconded the motion.
Voting Aye: Arendt, Reinkober, Dolezal, Kelly
Motion Carried

Vote for Board President:

J. Arendt:	Dr. Susan Clark
S. Clark:	Absent
H. Dolezal:	Dr. Susan Clark
J. Kelly:	Dr. Susan Clark
A. Reinkober:	Dr. Susan Clark

Dr. Susan Clark will be the North Royalton City Schools Board President for 2018 by a unanimous vote.

- VI. **OATH OF OFFICE FOR NEWLY ELECTED BOARD PRESIDENT.** Biagio Sidoti, Treasurer, administered the oath of office to Dr. Susan Clark, at the North Royalton Board of Education Office, on January 22, 2018.
- RESOLUTION 2018-02: NOMINATE AND ELECT BOARD VICE PRESIDENT**
Mrs. Anne Reinkober nominated Dr. John Kelly for Board Vice President for 2018. There were no other nominations.
- Mrs. Arendt made a motion to close nominations. Mrs. Dolezal seconded the motion.
Voting Aye: Arendt, Dolezal, Kelly, Reinkober
Motion Carried

Vote for Board President:

J. Arendt: Dr. John Kelly
S. Clark: Absent
H. Dolezal: Dr. John Kelly
J. Kelly: Dr. John Kelly
A. Reinkober: Dr. John Kelly

Dr. John Kelly will be the North Royalton City Schools Board Vice President for 2018 by a unanimous vote.

VII. OATH OF OFFICE FOR NEWLY ELECTED BOARD VICE PRESIDENT

Biagio Sidoti, Treasurer, administered the oath of office to Dr. John Kelly, the newly elected Board Vice President.

Due to the absence of Dr. Susan Clark, newly elected Vice President Dr. John Kelly read the following statement from newly elected President Dr. Susan Clark:

Thank you, members of the Board of Education, for this honor to be elected to the presidency. I will serve with honesty, transparency, and integrity, just as you do. And thank you, members of the public, for your continued support of the North Royalton City Schools.

It is the duty and responsibility of the Board of Education to ensure that our school district educates our community's children to the best of our capacity. The Treasurer, Mr. Sidoti, and the Superintendent of Schools, Mr. Gurka, report directly to the Board of Education, keeping us informed of matters at all times, and responding to our inquiries, as well as yours.

Our positive working relationship with the administration, with you, the public, and with each other is essential as we together embark on re-creating our schools for the future! This is a most exciting time for the school district and for our city, thanks to you! Already, preliminary county tax records show that our property values are increasing, making North Royalton and the school district attractive places for new families to move to raise their children! Let's keep the positive energy moving in sync as we design our new elementary school and renovate our high school and middle school!

There are many opportunities for you to know how the designing and construction phases are proceeding, and to participate in the process. Last night, January 3, was our first community meeting with our architects, TDA. You are welcome to attend our Community Facilities Advisory and Audit Committee meetings, and of course, we will have reports at the regular Board of Education meetings. Feel free to reach out to any member of the committee, the administration, or Board of Education if you have questions or comments – we are happy to speak with you.

This new year will bring so much good to our schools, and so many new opportunities for our students! Happy New Year to all! Together, we will continue to Inspire Great!

VIII. RESOLUTION 2018-03: COMMITTEE ASSIGNMENTS. The Board of Education President designates the following 2018 Committee Assignments:

COMMITTEES

Business Advisory Council
Financial Advisory & Audit
Policy

BOARD REPRESENTATIVES

Dr. John Kelly (Alternate - Anne Reinkober)
Heidi Dolezal (Alternate - Dr. John Kelly)
Dr. Susan Clark and Anne Reinkober

LIAISON

OSBA Legislative Liaison

Jacquelyn Arendt

IX. BOARD OF EDUCATION BUSINESS

1. **RESOLUTION 2018-04: ADOPT ROBERT'S RULES OF ORDER.** Resolve the Board of Education adopt Robert's Rules of Order as parliamentary guidelines for conducting meetings and appoint the Treasurer as Parliamentarian.
2. **RESOLUTION 2018-05: REAFFIRM BOARD POLICIES AND PHILOSOPHY OF EDUCATION FOR 2018.** Resolve the Board of Education reaffirm Board Policies and the Philosophy of Education for 2018.
3. **RESOLUTION 2018-06: ESTABLISH ORDER OF BUSINESS.** Resolve the Board of Education establish the Order of Business for Regular Meetings of the Board held during 2018 as follows:

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Finalization of Agenda
- V. Approval of Minutes
- VI. Recognition of Guests and Presentations
- VII. Public Participation
- VIII. Committee Reports
- IX. Reports and Recommendations of the Treasurer
- X. Reports and Recommendations of the Superintendent
- XI. Additional Business
- XII. Announcements

XIII. Adjourn

4. **RESOLUTION 2018-07: ESTABLISH TIME AND PLACE FOR BOARD OF EDUCATION MEETINGS.** Resolve the Board of Education set the following dates at the North Royalton Board of Education Conference Room for Regular Meetings/Work Sessions and the North Royalton High School Community Room for Regular Meetings, unless otherwise indicated, as the dates and locations for 2018 meetings of the Board of Education.

Regular Meetings/Work Sessions, 6:30 p.m. - BOE Conference Room

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
4	8	8	5	10	7	5	9	6	4	2	6

Regular Meetings, 7:00 p.m. - HS Community Room

JAN	FEB	MAR	APR	MAY	JUN	JUN	JUL	AUG	SEP	OCT	NOV	DEC
8	12	12	9	14	11	28*	9	13	10	8	5**	10

**The June 28 Appropriations Meeting will take place at the BOE Conference Room*

***The November 5 regular meeting will take place in the High School Media Center*

5. **RESOLUTION 2018-08: ESTABLISH SERVICE FUND.** Resolve the Board of Education establish a service fund for 2018, as set forth in ORC 3315.15, in the amount of \$20,000.00.
6. **RESOLUTION 2018-09: RENEW MEMBERSHIP IN THE OHIO SCHOOL BOARDS ASSOCIATION.** Resolve the Board of Education renew its membership with the Ohio School Boards Association effective January 1, 2018 through December 31, 2018.
7. **RESOLUTION 2018-10: REPRESENTATION OF LEGAL COUNSEL.** Resolve the Board of Education approve Squire Patton Boggs, The Riley Law Firm, Ennis Britton Co., L.P.A., and Smith Peters Kalail Co., L.P.A., for legal counsel representation, on an as needed basis for the 2018 calendar year.
8. **RESOLUTION 2018-11: AUTHORIZATION TO FILE TAX COMPLAINTS.** WHEREAS, O.R.C. 5715.19 provides that the Board of Education may file complaints as to the valuation or assessment of real estate property, and

WHEREAS, it is necessary that the Board of Education duly exercise said complaints, and

WHEREAS, in connection with the valuation of real property within the North Royalton City School District, it is necessary for tax purposes, to review actions of the Cuyahoga County Board of Revision, Common Pleas Court and the Board of Tax Appeals of the State of Ohio;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the North Royalton City School District that appearances before the Cuyahoga County Board of Revision, the filing of complaints therein, and the filing of prosecution of appeals from orders of the Cuyahoga County Board of Revision by the law firm of Ennis Britton Co., L.P.A., on behalf of the North Royalton Board of Education, and

BE IT FURTHER RESOLVED, that the Treasurer be authorized on behalf of the North Royalton Board of Education to execute, or cause to be executed, all complaint documents as determined by the Treasurer, upon the advice of Ennis Britton Co., L.P.A., to be necessary pursuant to O.R.C. 5715.19 to be filed with appropriate Cuyahoga County or State offices.

9. **RESOLUTION 2018-12: DECLARATION OF PUBLIC PURPOSE.** WHEREAS, the Attorney General of the State of Ohio has issued formal opinions (OAG 81-052 & OAG 82-006) with regard to the authority of a school board and/or units of local government to grant certain non-salary employee benefits, and to expend public funds for the purchase of coffee, meals, refreshments and other amenities, and

WHEREAS, it is the determination of the Board of Education that it is in the best interest of the North Royalton City School District to grant certain non-salary benefits to its employees. In accordance with this authority, the District may provide meals and/or refreshments at meetings, formal and informal, of District employees, board members, or others which further the objectives of the North Royalton City School District; and

NOW, THEREFORE, BE IT RESOLVED, that under authority of and in accordance with OAG 81-052 & OAG 82-006, the North Royalton Board of Education now authorizes the non-salary benefits to the employees of the School District and the expenditure of funds for the purchase of coffee, meals, refreshments and other amenities for its officers, employees and other persons in the course of conducting school district business.

10. **RESOLUTION 2018-13: ACKNOWLEDGMENT OF DISTRICT SUPPORT ORGANIZATIONS.** In accordance with Board Policy 9211, the North Royalton City Schools Board of Education acknowledges the following support organizations:

- A. Parent Teacher Associations (PTAs)
- B. Parent Teacher Association Council
- C. Band Boosters
- D. Choir Boosters
- E. Athletic Boosters
- F. North Royalton Education Foundation
- G. North Royalton Stadium Foundation
- H. Partnership for a Healthy North Royalton

Moved by Dolezal
Voting Aye: Dolezal, Reinkober, Arendt, Kelly
Motion Carried

Seconded by Reinkober

X. SUPERINTENDENT AND TREASURER AUTHORIZATION

- 11. RESOLUTION 2018-14: AUTHORIZATION FOR SUPERINTENDENT.** Resolve the Board of Education authorize the superintendent/designee to:
- A. Employ such personnel as needed
 - B. Apply for and coordinate all state and federal programs
 - C. Serve as purchasing agent for the district
 - D. Approve professional conferences

12. RESOLUTION 2018-15: AUTHORIZATION OF SUPERINTENDENT TO ESTABLISH PRICES AND FEES. BE IT RESOLVED, that in accordance with Section 3313.642 and Section 3313.813, the Superintendent be authorized to establish school lunch and milk prices, class fees, student fees, and other appropriate school fees.

13. RESOLUTION 2018-16: AUTHORIZE THE SUPERINTENDENT OF SCHOOLS TO DETERMINE WHEN TEACHERS, ADMINISTRATORS AND OTHER EMPLOYEES PARTICIPATE IN PROFESSIONAL ORGANIZATIONS, SERVICE ORGANIZATIONS OR IN OTHER OUTSIDE ORGANIZATIONS WHICH SUPPORT THE BEST INTEREST OF THE NORTH ROYALTON CITY SCHOOL DISTRICT.

WHEREAS, the District has a long history of employing individuals who are recognized by their peers as leaders of their profession; and

WHEREAS, as professional leaders, District employees are often asked to take leadership or planning roles with professional organizations, service organizations and other outside organizations; and

WHEREAS, there will be times when their leadership or planning roles with those organizations may require attendance at meetings during the work day; and

WHEREAS, the Superintendent of Schools is in the best position to determine when the interests of the North Royalton City School District are served by the employee's participation in such organizations.

NOW, THEREFORE BE IT RESOLVED, the Board of Education authorizes the Superintendent of Schools to determine when a teacher, administrator or other employee's participation in a professional organization, service organization or other outside organization, is in the best interest of the North Royalton City School District such that the individual so serving should be considered acting within the scope of their employment while serving in that role. The Superintendent of Schools shall determine when an employee can engage in such approved service during their normal work day.

Moved by Arendt
Voting Aye: Arendt, Reinkober, Dolezal, Kelly
Motion Carried

Seconded by Reinkober

14. RESOLUTION 2018-17: AUTHORIZATION FOR TREASURER. Resolve the Board of Education authorize the Treasurer to:

- A. Make appropriation modifications within each fund to any other appropriation classification within such fund as the need may arise
- B. Pay all bills within the limits of the appropriations resolution as bills are received and when merchandise has been received in acceptable condition
- C. Sign all checks (one signature) drawn on the Board of Education accounts
- D. Eliminate the reading of the minutes of the last board meeting
- E. Make advances and transfers as needed and report same to the Board
- F. Make investments with active funds, as they are available

Moved by Reinkober
Voting Aye: Reinkober, Dolezal, Arendt, Kelly
Motion Carried

Seconded by Dolezal

XI. RESOLUTION 2018-18: MOTION TO ADJOURN

Motion to adjourn meeting at 6:45 p.m.

Moved by Arendt
Voting Aye: Arendt, Dolezal, Reinkober, Kelly
Motion Carried

Seconded by Dolezal

ATTEST:

Brian Sidot
TREASURER

Susan G. Clark
BOARD PRESIDENT

February 12, 2018
DATE

2-12-18
DATE