

**NORTH ROYALTON CITY SCHOOLS  
BOARD OF EDUCATION  
6579 ROYALTON ROAD  
NORTH ROYALTON, OHIO 44133**

**JANUARY 9, 2012**

**7:00 P.M. ORGANIZATIONAL MEETING**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

H. Dolezal \_\_\_\_\_ J. Kelly \_\_\_\_\_ D. Langshaw \_\_\_\_\_  
A. Reinkober \_\_\_\_\_ B. Zindroski \_\_\_\_\_

**4. OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBERS**

- **Dr. John H. Kelly**
- **Mrs. Anne M. Reinkober**
- **Mrs. Barbara Ann Zindroski**

**5. NOMINATE/ELECT BOARD PRESIDENT**

H. Dolezal \_\_\_\_\_ J. Kelly \_\_\_\_\_ D. Langshaw \_\_\_\_\_  
A. Reinkober \_\_\_\_\_ B. Zindroski \_\_\_\_\_

**6. OATH OF OFFICE FOR NEWLY ELECTED BOARD PRESIDENT**

**7. NOMINATE/ELECT BOARD VICE PRESIDENT**

H. Dolezal \_\_\_\_\_ J. Kelly \_\_\_\_\_ D. Langshaw \_\_\_\_\_  
A. Reinkober \_\_\_\_\_ B. Zindroski \_\_\_\_\_

**8. OATH OF OFFICE FOR NEWLY ELECTED BOARD VICE PRESIDENT**

CONSENT AGENDA ITEMS

9. **ADOPT ROBERT'S RULES OF ORDER.** Resolve the Board of Education adopt Robert's Rules of Order as parliamentary guidelines for conducting meetings and appoint the treasurer as parliamentarian.
10. **REAFFIRM BOARD POLICIES AND PHILOSOPHY OF EDUCATION FOR 2012.** Resolve the Board of Education reaffirm Board Policies and the Philosophy of Education for 2012.
11. **ESTABLISH SERVICE FUND.** Resolve the Board of Education establish a service fund for 2012, as set forth in ORC 3315.15, in the amount of \$20,000.00.
12. **AUTHORIZATION FOR TREASURER.** Resolve the Board of Education authorize the treasurer to:
  - A. Make appropriation modifications within each fund to any other appropriation classification within such fund as the need may arise
  - B. Pay all bills within the limits of the Appropriations Resolution as bills are received and when merchandise has been received in acceptable condition
  - C. Sign all checks (one signature) drawn on the Board of Education accounts
  - D. Eliminate the reading of the minutes of the last Board meeting
  - E. Make advances and transfers as needed and report same to the Board
13. **ESTABLISH PETTY CASH ACCOUNTS.**

WHEREAS, the Board of Education recognizes the convenience afforded the day-to-day operation of the schools by the establishment of petty cash accounts,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education establishes the following petty cash accounts:

- North Royalton High School in the amount of \$500.00
- North Royalton Middle School in the amount of \$500.00
- Albion Elementary School in the amount of \$200.00
- Royal View Elementary School in the amount of \$200.00
- Valley Vista Elementary School in the amount of \$200.00
- Early Childhood Center in the amount of \$200.00
- Transportation Department in the amount of \$75.00

AND, BE IT FURTHER RESOLVED that the maximum amount of any single expenditure from the petty cash accounts be \$100.00, (\$15.00 for Transportation Dept.) and,

BE IT FURTHER RESOLVED that the Treasurer will designate the custodian of each petty cash account.

**14. AUTHORIZATION FOR SUPERINTENDENT.** Resolve the Board of Education authorize the superintendent/designee to:

- A. Employ such personnel as needed
- B. Apply for and coordinate all state and federal programs
- C. Serve as purchasing agent for the district
- D. Approve professional conferences

**15. ESTABLISH TIME AND PLACE, FOR BOARD OF EDUCATION MEETINGS.** Resolve the Board of Education set the following dates at 7:00 p.m., North Royalton High School Community Room, as the dates and place for 2012 Regular Meetings of the Board of Education.

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
9	15	12	16	14	18	9	13	10	8	19	10

**16. RENEW OSBA LEGAL ASSISTANCE FUND MEMBERSHIP.** Resolve the Board of Education renew membership in the Ohio Schools Board Association's Legal Assistance Fund effective January 1 through December 31, 2012.

**17. RENEW MEMBERSHIP IN THE OHIO SCHOOL BOARDS ASSOCIATION.** Resolve the Board of Education renew its membership with the Ohio School Boards Association effective January 1 through December 31, 2012.

**18. AUTHORIZATION TO FILE TAX COMPLAINTS.** WHEREAS, O.R.C. 5715.19 provides that the Board of Education may file complaints as to the valuation or assessment of real estate property, and

WHEREAS, it is necessary that the Board of Education duly exercise said complaints, and

WHEREAS, in connection with the valuation of real property within the North Royalton City School District; it is necessary for tax purposes, to review actions of the Cuyahoga County Board of Revision, Common Pleas Court and the Board of Tax Appeals of the State of Ohio;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the North Royalton City School District that appearances before the Cuyahoga County Board of

Revision, the filing of complaints therein, and the filing of prosecution of appeals from orders of the Cuyahoga County Board of Revision by the law firm of Britton, Smith, Peters & Kalail Co., L.P.A., on behalf of the North Royalton Board of Education during 2011 be authorized, and

BE IT FURTHER RESOLVED, that the Treasurer be authorized on behalf of the North Royalton Board of Education to execute, or cause to be executed, all complaint documents as determined by the Treasurer, upon the advice of Britton, Smith, Peters & Kalail Co., L.P.A., to be necessary pursuant to O.R.C. 5715.19 to be filed with appropriate Cuyahoga County or State offices during the calendar year 2012.

- 19. AUTHORIZATION TO ESTABLISH PRICES AND FEES.** BE IT RESOLVED, that in accordance with Section 3313.642 and Section 3313.813, the Superintendent be authorized to establish school lunch and milk prices, class fees, student fees, and other appropriate school fees.
- 20. DECLARATION OF PUBLIC PURPOSE.** WHEREAS, the Attorney General of the State of Ohio has issued formal opinions (OAG 81-052 & OAG 82-006) with regard to the authority of a school board and or units of local government to grant certain non-salary employee benefits, and to expend public funds for the purchase of coffee, meals, refreshments and other amenities, and

WHEREAS, it is the determination of the Board of Education that it is in the best interests of the North Royalton City School District to grant certain non-salary benefits to its employees and to expend funds to purchase coffee, meals, refreshments and other amenities to further the objectives and goals of the School District;

NOW, THEREFORE, BE IT RESOLVED, that under authority of and in accordance with OAG 81-052 & OAG 82-006, the North Royalton Board of Education now authorizes the non-salary benefits to the employees of the School District and the expenditure of funds for the purchase of coffee, meals, refreshments and other amenities for its officers, employees and other persons in the course of conducting school district business.

H. Dolezal \_\_\_\_\_  
A. Reinkober \_\_\_\_\_

J. Kelly \_\_\_\_\_  
B. Zindroski \_\_\_\_\_

D. Langshaw \_\_\_\_\_

**21. ADJOURN**

H. Dolezal \_\_\_\_\_  
A. Reinkober \_\_\_\_\_

J. Kelly \_\_\_\_\_  
B. Zindroski \_\_\_\_\_

D. Langshaw \_\_\_\_\_

**NORTH ROYALTON CITY SCHOOLS  
BOARD OF EDUCATION  
6579 ROYALTON ROAD  
NORTH ROYALTON, OHIO 44133**

**REGULAR MEETING**

**1. CALL TO ORDER**

**2. ROLL CALL**

H. Dolezal \_\_\_\_\_ J. Kelly \_\_\_\_\_ D. Langshaw \_\_\_\_\_  
A. Reinkober \_\_\_\_\_ B. Zindroski \_\_\_\_\_

**3. APPROVE MINUTES.** Resolve the Board of Education approve the minutes of the special meeting on December 6, 2011 and regular meeting on December 12, 2011.

H. Dolezal \_\_\_\_\_ J. Kelly \_\_\_\_\_ D. Langshaw \_\_\_\_\_  
A. Reinkober \_\_\_\_\_ B. Zindroski \_\_\_\_\_

**4. RECOGNITION OF GUESTS AND PRESENTATIONS**

**5. PUBLIC PARTICIPATION.** The public is invited to speak to any of the agenda items and other school topics at this time. Comments should be limited to five minutes.

**6. COMMITTEE REPORTS**

**7. COMMITTEE ASSIGNMENTS.** The Board of Education President designates the following 2012 Committee Assignments:

**COMMITTEES**

Business Advisory Council  
City Recreation/Buildings & Grounds  
Curriculum and Instruction  
Partnership for a Healthy N. Royalton  
Financial Advisory  
NR Educational Foundation  
Policy  
Transportation

**BOARD REPRESENTATIVES**

John Kelly  
Barbara Zindroski      John Kelly  
Barbara Zindroski      Heidi Dolezal  
Anne Reinkober  
Anne Reinkober  
Heidi Dolezal  
Dan Langshaw      John Kelly  
Anne Reinkober      John Kelly

**LIAISONS**

OSBA Legislative Liaison      Dan Langshaw  
OSBA Student Achievement Liaison      Barbara Zindroski  
CVCC Representatives      Heidi Dolezal  
Dan Langshaw

**A. REPORTS AND RECOMMENDATIONS OF THE TREASURER**

8. **TAX BUDGET HEARING.** Tax Budget presented by Richard McIntosh, Treasurer
9. **ADOPT TAX BUDGET.** Resolve the Board of Education adopt the Fiscal Year 2013 Tax Budget as presented. (Addendum #1)

H. Dolezal \_\_\_\_\_ J. Kelly \_\_\_\_\_ D. Langshaw \_\_\_\_\_  
 A. Reinkober \_\_\_\_\_ B. Zindroski \_\_\_\_\_

10. **APPROVE APPROPRIATION ADJUSTMENT.** Resolve the Board of Education approve the following 2011-12 appropriation adjustments:

<u>Fund</u>		<u>From</u>	<u>To</u>	<u>Increase/ Decrease</u>
533	Title II D	\$300.00	\$683.49	\$383.49
551	Title III	\$28,288.30	\$31,092.50	\$2,804.20
572	Title I	\$350,518.69	\$400,105.41	\$49,586.72
590	Title II A	\$89,716.38	\$83,325.64	\$(6,390.74)
587	IDEA Preschool	\$19,255.65	\$19,231.32	\$(24.33)
516	IDEA Part B Sp. Ed	\$928,696.67	\$870,800.41	\$(57,896.26)

H. Dolezal \_\_\_\_\_ J. Kelly \_\_\_\_\_ D. Langshaw \_\_\_\_\_  
 A. Reinkober \_\_\_\_\_ B. Zindroski \_\_\_\_\_

**B. REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT****C. PERSONNEL AND POLICY:**

11. **RETIREMENT RECOGNITION.** Resolve the Board of Education adopt the following resolution upon the retirement of Carol Fisher:

WHEREAS, Carol Fisher has been a valued member of the North Royalton City School District; and

WHEREAS, she has made significant contributions to enhance the educational experience for all students; and

WHEREAS, her presence will be missed by students and staff alike,

NOW, THEREFORE, BE IT RESOLVED the members of the North Royalton Board of Education express their appreciation and wish her a long and happy retirement.

- 12. ACCEPT RESIGNATIONS/RETIREMENTS.** Resolve the Board of Education accept the following resignations/Retirements:

Resignations

Willie Winkel/effective January 10, 2012

Joseph Zebrowski/classified sub/effective January 2, 2012

- 13. APPROVE/AMEND LEAVE OF ABSENCE.** Resolve the Board of Education approve/amend the following unpaid leave of absence:

Christine Cartwright/January 11, 2012 (.5) thru April 3, 2012

Paul Salyards/January 23, 2012 thru March 26, 2012

**Correction to Leave of Absence from December 12, 2012**

Shirley Stephenson/rescind unpaid leave of absence.

- 14. APPROVE CHANGE OF ASSIGNMENT.** Resolve the Board of Education approve the following change of assignment effective 2011-12 school year or as indicated:

Karen Koegle from 11-month Administrative Secretary to 12-month Administrative Secretary effective January 10, 2012

- 15. APPROVE APPOINTMENTS – CERTIFICATED/LICENSED AND CLASSIFIED EMPLOYEES.** Resolve the Board of Education approve the following appointments to the certificated/licensed and classified staffs of the North Royalton City Schools be confirmed with the understanding that such persons are subject to all provisions of law pertaining to the employment of said persons; and said employment is contingent upon subsequent receipt by the Board of a report from the Bureau of Criminal Identification and Investigation which is not inconsistent with the applicants' answers on the employment application. The said appointees shall be subject to assignment by the Superintendent of Schools according to the needs and interests of the schools, salary on schedule, effective 2011-12 school year or as indicated:

Classified Employee

Joseph Zebrowski /Cleaner/effective January 3, 2012

Classified Substitute

Laura Lang

Certificated Substitutes

Diane Carlson

Stefanie Dorrance

**16. APPROVE/AMEND APPOINTMENTS-SUPPLEMENTAL CONTRACTS.**

Resolve the Board of Education approve/amend the following appointments for Supplemental Contracts for 2011-12 school year, to work as needed, salary on schedule or as indicated:

Spring Musical Choreographer

Jolene McPherson

**17. APPROVE APPOINTMENTS - PERSONAL SERVICE CONTRACTS.** Resolve the Board of Education approve Personal Service Contracts for the following appointments of Officials for the 2011-12 school year, as needed, salary on schedule:

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 ATHLETIC OFFICIALS
 

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Cavey, Brad	Hocevar, Frank	Santiago, Izzy
Edelburg, Bill	Humeston, Joseph	Spielgelberg, Will
Farley Jr., Ken	Lewis, Don	Szoke, Jim
Fraser, Tom	Miller, Kelly	Thomas, Garrett
Green, Randy	Muzychenko, Michael	Vogel, Tom
Hagerty, Tom	Peters, Wayne	

H. Dolezal \_\_\_\_\_

J. Kelly \_\_\_\_\_

D. Langshaw \_\_\_\_\_

A. Reinkober \_\_\_\_\_

B. Zindroski \_\_\_\_\_

**D. BUSINESS, BUILDINGS, GROUNDS:****18. ACCEPT GIFTS/DONATIONS.** Resolve the Board of Education accept and acknowledge the following gifts/donations:

- NASA posters and stickers to North Royalton High School from Gary Loder
- World Book Encyclopedia (one set each) to Royal View Elementary and Albion Elementary from Cuyahoga County Public Library
- Thirty \$10 gift certificates to North Royalton Middle School from Tony Maloneys
- \$291.00 donation to North Royalton Middle School families from Michelle Huzl
- Thirty \$5 gift certificates for Pride of NRMS to North Royalton Middle School from Augie's Pizza & Ribs
- Craftsman scroll saw & stand, Delta jointer, Makita sharpener, Delta sharpener, Jet mortise machine & stand, surface planer, assorted maple lumber, and black walnut lumber to North Royalton High School from Michael Mlecik
- \$500 donation to North Royalton City Schools to assist in the repairs/improvements in the baseball fields that are used by both school/city teams from North Royalton Baseball Boosters/U-14 Teams
- Four reams of card stock, four boxes of parent envelopes, and three boxes of mailing envelopes to Valley Vista School from Mr. & Mrs. Keith Jaworski

H. Dolezal \_\_\_\_\_

J. Kelly \_\_\_\_\_

D. Langshaw \_\_\_\_\_

A. Reinkober \_\_\_\_\_

B. Zindroski \_\_\_\_\_



**19. UPCOMING MEETINGS/EVENTS**

Partnership for a Healthy N.R.	Jan. 25, 2012	12:00 pm at NRHS Community Rm
City Recreation Board	Jan. 31, 2012	6:00 pm at City Hall
Special Board Meeting	Feb. 8, 2012	6:30 pm at Board Office Conf. Rm
February Regular Meeting	Feb. 15, 2012	7:00 pm at NRHS Community Rm
North Royalton Educ. Foundation	Feb. 28, 2012	3:30 pm at Board Office Conf. Rm

**20. ADJOURN**

H. Dolezal \_\_\_\_\_

A. Reinkober \_\_\_\_\_

J. Kelly \_\_\_\_\_

B. Zindroski \_\_\_\_\_

D. Langshaw \_\_\_\_\_