



North Royalton City Schools

North Royalton Middle School

14709 Ridge Road • North Royalton, Ohio 44133

Phone (440) 582-9120 • Fax (440) 582-7229 • www.northroyaltonsd.org

September, 2019

Dear 8th Grade Parents/Guardians,

We have started the planning of the annual 8th grade extended field trip to Washington, D.C. Traditionally this opportunity has proven to be a highlight of the middle school experience. There are many strong curricular connections associated with this field trip, in addition to the experience providing our middle level student's with another opportunity to further their social and emotional development.

The middle school staff, in cooperation with Nowak Tours will escort the 8th graders to Washington, D.C. on **May 6-8, 2020**. The cost of the field trip for each student is **\$480.00** and is all inclusive. A tentative itinerary has been attached. Please review the itinerary offered. If you are interested in having your child participate, please follow the directions to register online with Nowak Tours. **Please return the Medical History Form to school as soon as possible.**

Go directly to the Nowak website by following the link provided and create an account. All payments are to be made payable to North Royalton Middle School and must go through the school office. We only accept checks or money orders.

Please go to www.nowaktours.com

1. Click on "**Traveler Login**" link at the top right.
2. Go to "Create your account" it will ask for a trip ID: **NRMSDC2020**
3. Follow the three-step registration process. A copy of the registration instructions is attached.

Please see the payment dates below. Be sure that you make all payments **to North Royalton Middle School** by either check or money order. All students are also expected to be current with their school fees prior to departure.

October 17, 2019:	\$200.00 deposit due (nonrefundable)
January 10, 2020:	1 st payment of \$140.00
March 6, 2020:	Final Payment due \$140.00 (or less with Fundraising dollars applied)

A fundraiser will be held in January to help students offset the cost of this field trip. A percentage of your fundraising dollars may be applied directly to the cost of the field trip. The more items sold, the lower your final field trip cost. A statement will be sent out to those attending reflecting the fundraising dollars, which will be applied to your final balance.

Should you have any questions regarding the field trip, please do not hesitate to contact Mrs. Szabo in the school office.

Sincerely,

Jeffrey Cicerchi
Principal

Jeffrey Cicerchi
Principal
(440) 582-9120

Kevin Atkins
Assistant Principal
(440) 582-9120

Erin Calabrese
Assistant Principal
(440) 582-9120

David Guciardo
Assistant Principal
(440) 582-9120

Amber Holnapy
Psychologist
(440) 582-9135

Dan Foldesy
Counselor
Grade 6 and
Grade 5 Millennium
(440) 582-9129

Deanna Paolino
Counselor
Grade 8 and
Grade 5 Maverick
(440) 582-9130

Natalia Williams
Counselor
Grade 7 and
Grade 5 Raptor
(440) 582-9128

Katie MacKeigan King
Child and Family Support
Specialist
(440) 582-9136

MEDICAL HISTORY FOR EXTENDED FIELD TRIPS

Student Name: _____
 School: _____

Grade: _____
 Date of Birth: _____

Please complete the following questionnaire, which will provide the chaperones with important information needed to keep your child safe and comfortable during the trip. Also, please note any instructions given in relation to these questions:

1. Does your child get carsick? Yes No
 2. Is your child allergic to any drugs or food? Yes No
 If yes, please list and state the reaction: _____
 3. Does your child have any medical problems that the staff should be aware of (i.e. heart condition, diabetes, seizures): Yes No
 If yes, please list and describe: _____
-
4. Will your child require any medication either prescriptive or over the counter during the trip? (Please note that medication should only be provided if medically necessary).
 *Yes _____ No _____

*If yes, North Royalton City Schools have specific procedures for the handling and administering medication to ensure the safety of our children. *Please carefully read the Medication Policy, complete the Extended Field Trip Medication Form, and have an adult bring the medication to the school AT LEAST ONE WEEK PRIOR TO THE TRIP.* Students are not permitted to transport medication unless the medication is an emergency medication such as an inhaler or EpiPen, and has been previously authorized by the student's physician, school, and parent(s), with appropriate documentation on file.

The district can provide the following over-the-counter medications, and my signature beside each medication authorizes administration to my child in the event s/he experiences symptoms listed WHILE ON THIS TRIP.

This authorization will be revoked upon completion of the trip. I further agree to hold harmless the Board of Education, all school employees, and volunteers from any and all liability for damages or injury caused by the administration of medication to my child. *(Please note that a medical practitioner's signature is NOT required for the administration of NON-prescriptive medication(s)).*

Medication and Dosage	Time to Administer	Purpose of Medication	Parent signature authorizing as-needed administration
Acetaminophen (Tylenol) mg.	As Needed Every 4 hr	Fever, pain	
Ibuprofen (Advil/Motrin) mg.	As Needed Every 6 hr	Fever, pain	
Antacid (Tums)	As Needed	Heartburn, indigestion	
Dimenhydrinate (Dramamine)	As Needed	Motion Sickness	

5.

Please provide your child's date of last tetanus

shot: _____

6. Does your child have hospitalization insurance? Yes _____ No _____
If yes, please list the name of the insurance company: _____
Policy/Contract Number: _____

7. Physician's Name _____ Phone Number: _____

8. Dentist's Name _____ Phone Number: _____

9. Please list any other pertinent information that we should be aware of

10. Students are permitted to bring their own liquid sunscreen for use during the trip. (No spray or aerosol sunscreen please.) Students are responsible for carrying and utilizing their own sunscreen as instructed by parent/guardian. Will your child be bringing sunscreen on this trip?

Yes _____ No _____

Parent Signature _____

Date _____

Phone Number (home) _____

Cell/Work _____

Washington DC

NORTH ROYALTON MIDDLE SCHOOL PROUDLY PRESENTS WASHINGTON DC MAY 6 - 8, 2020

Wednesday, May 6th

- 5:15 AM Students arrive at North Royalton Middle School - 14709 Ridge Rd, North Royalton, OH 44133
- 6:00 AM Depart school for Washington DC. Rest and meal stops will be made every 2 - 3 hours. Lunch en route is included, \$10 each (Buses 1 - 3 Hagerstown Outlet Mall Food Court / Buses 4 - 6 Valley Mall Food Court).
- 3:00 PM Arrive in Washington DC where our first stop will be the National Museum of the United States Marine Corps.
- 5:00 PM Enjoy dinner at Reagan Food Court (included). After dinner we enjoy an evening tour of the monuments including the WWII, Lincoln, Korean and Vietnam Memorials.
- 9:30 PM Check into your hotel for a two night stay:

Hyatt Regency
2300 Dulles Corner Blvd
Herndon, VA 20171
703-713-1234

Private nighttime supervision is provided

Thursday, May 7th

- 6:15 AM Group wake up call.
- 6:45 AM Enjoy breakfast at the hotel - (included).
- 7:30 AM Depart the hotel for a tour of the MLK, FDR and Jefferson Memorials.
- 11:00 AM Enjoy lunch at at the Capitol Visitor Center Cafe (included). This afternoon we have a guided tour of the Capitol Building (requested @ 11:40 am). Next, we visit Lafayette Park for a photo opportunity of the White House and time for souvenir shopping followed by stops at the Pentagon and Air Force Memorials. We end our afternoon at Arlington National Cemetery for the Tomb of the Unknown Soldier (wreath presentation confirmed @ 6:15 pm), the Changing of the Guard and the Kennedy gravesites followed by the Iwo Jima Memorial (educational guides from 2:30 pm - 6:30 pm).
- 7:45 PM Arrive back at the hotel and enjoy a dinner / DJ dance party (included).
- 10:00 PM Students return to their rooms - ***Private nighttime supervision is provided***

Friday, May 8th

- 7:30 AM Group wake up call.
- 8:15 AM Enjoy breakfast at the hotel - (included).
- 9:00 AM Depart the hotel for visits to the National Archives (public line), Air & Space, Natural, and American History Museums (chaperone choice on museums visited). Lunch today is included, \$15 each.
- 1:00 PM Depart Washington DC for home. Rest and meal stops will be made every 2 - 3 hours; a boxed dinner en route home is included (rest stop and dinner pick up- Midway MM 147 / rest stop - Mahoning Valley MM 238).
- 8:45 PM Arrive back at school.

***ITINERARY MAY BE ADJUSTED TO SUIT GROUP NEEDS.

ATTRACTIONS LISTED MAY NOT ALL BE SEEN DUE TO TIME CONSTRAINTS SUCH AS LONG LINES.



SCAN NOW TO DOWNLOAD



- ✔ Create an account
- ✔ Register for the trip
- ✔ Make payments
- ✔ View the trip itinerary and other trip details
- ✔ Receive important updates from the group leader

Stay Protected with Trip Insurance

Trip insurance is optional – but must be purchased PRIOR to paying the full trip balance.



Trip Insurance

Insurance Coverage:

- + Cancel for Any Reason (CFAR)
- + Trip Interruption
- + Trip Cancellation
- + Lost Baggage / Personal Effects
- + Missed Connection -3 hours
- + Baggage Delay -24 hours
- + Accident & Sickness Medical Expense
- + Emergency Evacuation & Repatriation

Click here for complete coverage details: [Details](#)

PER PERSON RATES

Cost of Trip	Rates	Cost of Trip	Rates
\$1 - \$200	\$18.00	\$1001 - \$1500	\$61.50
\$201 - \$400	\$25.50	\$1501 - \$2000	\$81.00
\$401 - \$600	\$31.50	\$2001 - \$2500	\$102.00
\$601 - \$800	\$37.50	\$2501 - \$3000	\$121.50
\$801 - \$1000	\$45.00	\$3001 - \$35000	\$141.00

The above rates are fixed up to 30 days - for each day over 30 add \$3.00 per person per day.
 *Cancel For Any Reason (CFAR) benefit not available to residents of New York State
 All of the above rates are for the plan which includes insurance and non insurance services.

Trip Insurance is optional and must be purchased prior to paying the full trip balance. Payment for the insurance is processed through the Insurer's website. Payment and policy details will not show up in your Nowak Tours Trip Manager account.

[Buy Insurance](#)
[Maybe Later](#)



Nowak Tours



You MUST register online before the school will accept your payments.

Your online account gives you access to important trip documents, details, and more...

How Do You Register?

Registering is quick and easy. Go to www.nowaktours.com and click the "Traveler Login" link at the top right. Then, simply follow the included instructions to complete the trip registration. Returning customers should sign into their account to register.

Trip ID: NRMSDC2020

Group Name: North Royalton Middle School

Destination: Washington DC

Trip Date(s): May 6-8, 2020

Students*: \$480 per person (Quad Occupancy)

*****All payments are to be made to the school*****

**Registration is based upon availability. Any cancellation made at least 45 days prior to the trip departure date is subject to a full refund minus any non-refundable items in addition to a \$25 processing fee for those cancellations processed through Nowak Tours. Any cancellation that is made within 45 days of the departure date will forfeit 50% of the trip cost plus any non-refundable items.*

Payment Schedule

Oct. 17, 2019	\$200
Jan. 10, 2020	\$140
Mar. 6, 2020	\$140

Nowak Tours Online Registration Instructions

Follow these steps to register for the trip. If you experience difficulties, feel free to contact our office for assistance at 877-293-4900. All payments are to be made to the school.

Go to www.nowaktours.com and click the "Traveler Login" link at the top right. The login screen displayed in **Image A** will appear. Returning users will log into your account using your username and password. New users will click the "Create Your Account" link. Enter the **Trip ID** as displayed in **Image B** to the right and click "Continue". Then, follow the three-step registration process shown below.

Sign in

Username/Email

Password [Forgot your password?](#)

Sign In

New to Nowak Tours?

Register

Trip ID

Continue

Existing User? [Sign In](#)

Image A

Image B

Step 1 – Account Holder Information:

Enter your information and select the "Next" button and proceed to Step 2 to add the traveler(s).

Register For

1 Your Info → 2 Add Travelers → 3 Summary

Step 1: Account Holder Info

Account Holder Info

Parent/Guardian First Name Parent/Guardian Last Name

Trip Summary

Destination:

School:

From:

Type:

Step 2 – Add Travelers: Using the dropdown box, select the number of travelers that you want to register as shown in "Example A". You will then see a form for each traveler appear as shown in "Example B". Select the traveler from the dropdown box or select "Add New Traveler". Then complete the remainder of the form(s) and click the "Next" button to proceed to Step 3.

Register For

1 Your Info → 2 Add Travelers → 3 Summary

Step 2: Add Travelers

Number of travelers:

Number of travelers:

1
2
3
4
5
6
7
8
9
10

Register For

1 Your Info → 2 Add Travelers → 3 Summary

Step 2: Add Travelers

Number of travelers:

Traveler 1

Select Traveler or Add New Traveler:
-- Select --

Parent/Guardian:

Package/Service Level (Please Select):

Payment Schedule

Payment Description	Due Date	Amount
Deposit		
Final Payment		

Additional Items

Example A

Example B

Step 3 – Complete Registration: Click the "Pay Later" button to complete your registration. Your trip registration is now complete. *****Nowak Tours is NOT handling payment collections for this trip. All payments are to be made to the school. Any payments sent to Nowak Tours will be returned to sender*****

Step 3: Summary

You're almost finished. To complete your registration you must choose a payment option below.

Travelers

Traveler	Service Level	Additional Items	Total Trip Price	Paid	Due	Action
Ray Rogers (Confirmed)	Student (Male)	Quad	\$0.00			Remove

Complete registration and: OR