

**Minutes of the NORTH ROYALTON BOARD OF EDUCATION Regular Meeting**  
**Held May 11, 2020**  
**Virtual Meeting**

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- I. CALL TO ORDER
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- III. ROLL CALL
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- V. RESOLUTION 2020-101: APPROVAL OF MINUTES
- VI. RECOGNITION OF GUESTS AND PRESENTATIONS
- VII. PUBLIC PARTICIPATION
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    16. RESOLUTION 2020-117: APPROVE HEALTH SERVICES PSI
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- XI. ADDITIONAL BUSINESS
- XII. ANNOUNCEMENTS
- XIII. RESOLUTION 2020-119: MOTION TO ADJOURN

**I. CALL TO ORDER.** President Dr. John Kelly called the regular meeting of the North Royalton Board of Education to order at 7 p.m. on May 11, 2020, in a virtual meeting.

**II. PLEDGE OF ALLEGIANCE.** President Dr. John Kelly requested all present to join in the Pledge of Allegiance to the flag.

**III. ROLL CALL.** Present: President Dr. John Kelly, Vice President Heidi Dolezal, Jacquelyn Arendt, Terry DeLap and Anne Reinkober. Also present were Superintendent Gregory Gurka, Treasurer Biagio Sidoti, Assistant Superintendent James Presot, Director of Personnel Patrick Farrell, staff, media and visitors.

**IV. RESOLUTION 2020-100: FINALIZATION OF AGENDA.** Resolve the Board of Education approve the agenda as presented.

Moved by Dolezal

Seconded by DeLap

Voting Aye: Dolezal, DeLap, Arendt, Reinkober, Kelly

Motion Carried

**V. RESOLUTION 2020-101: APPROVAL OF MINUTES.** Resolve the Board of Education approve the minutes from the regular meeting on April 13, 2020.

Moved by Reinkober

Seconded by Arendt

Voting Aye: Reinkober, Arendt, DeLap, Dolezal, Kelly

Motion Carried

**VI. RECOGNITION OF GUESTS AND PRESENTATIONS**

There were no presentations at this meeting.

**VII. PUBLIC PARTICIPATION.** The public is invited to speak to any of the agenda items and other school topics at this time. Comments should be limited to five minutes. No speakers addressed the Board.

## **VIII. COMMITTEE REPORTS**

**Transportation** - Mr. DeLap submitted the following report:

Transportation mechanics and supervisors returned to a normal work-week schedule on Monday, April 27. We have been taking all necessary precautions and practicing social distancing and other recommendations as outlined by the CDC and Ohio Department of Health. Our on-bus-instructors have also resumed in-person driver training, again following all precautions and social distancing guidelines. Currently, we have five people training to become substitute bus drivers.

Beginning the week of May 4, the Ohio State Highway Patrol resumed their normal bus inspection schedules for districts ready for inspection. On Wednesday, May 6, the Ohio State Highway Patrol conducted its second round of annual inspections on our fleet. Seventeen buses were presented for inspection and all seventeen buses passed and received their sticker for the 2020-21 school year. Four buses passed with no defects found. The remaining buses had only minor defects found, which were corrected the same day by the mechanics. Our next scheduled annual inspection is May 29. Our mechanics will continue to work preparing the fleet for inspection as well as needed routine maintenance on the fleet. To date, 30 of our 65 buses have been inspected for next school year.

The transportation department has mailed out information to all our bus and van drivers to prepare to schedule their annual physical exams for next school year. Our physical exam provider, UH Occupational Health Parma, has assured us they are operating as normal with the necessary health precautions in place.

**Legislative Report** - Mrs. Arendt submitted the following report:

On Wednesday, May 6, the House passed [Senate Bill \(SB\) 1](#) by a vote of 58-37. The bill, which previously dealt with regulatory reform issues, was amended earlier on Wednesday by the House State and Local Government Committee. It now limits all orders issued by the state director of health to 14 days, and extensions may be authorized only by the Joint Committee on Agency Rule Review, a 10-member legislative panel. This limit would apply to the K-12 school closure order issued on April 29. The bill returns to the Senate for a concurrence vote. Governor DeWine has indicated he would veto this bill.

The Ohio Department of Education (ODE) released new information regarding [gifted education requirements](#). The state superintendent of public instruction has extended deadlines for various gifted education requirements pursuant to House Bill 197 in the wake of the coronavirus-related ordered school-building closure. The details are available on the ODE website and specify how districts must handle referrals for Gifted Identification, Evaluation of Transfer Students and Students Referred for Initial Assessment, Whole Grade Screening, Notification of Results for Gifted Assessment, Professional Development for Designated Service Providers, and Acceleration Evaluation.

**Cuyahoga Valley Career Center (CVCC) Report** - Mrs. Arendt submitted the following report:

At the April 30 virtual board meeting of the Cuyahoga Valley Career Center, members heard from Superintendent Dave Mangas about the switch to virtual instruction and how the students will be aided in completing any required contact instruction once the building is allowed to reopen. He also reassured us that all interactions will be within mandated health and safety guidelines. The treasurer gave an update on the February and March financials. The rest of the meeting was business as usual. The next board meeting will be May 28 at 6:30 p.m.

**Curriculum & Instruction and Pupil Services** - Mrs. Reinkober submitted the following report:

As the departments of curriculum, pupil services, and technology continue to support students, family and staff daily, planning is beginning to move forward for the summer and next year.

Plans are in development for what instruction will look like in the fall, following guidelines provided by the Governor. These guidelines will have an impact on curriculum, daily instruction, extended school year services, and the return and cleaning of equipment that has been used by students, to name a few. The planning process is taking into account a wide range of scenarios.

The technology department continues to support families with acquiring and repairing devices to enable students to access their learning. The requests from parents for assistance have remained constant during this time of virtual learning.

It is difficult to put into words the amount of behind the scenes planning that is taking place on behalf of the students, families, and staff of North Royalton Schools. We continue to meet regularly with teacher-based-teams and principals to work to meet the needs of students and families.

**Buildings & Grounds** - Mrs. Dolezal submitted the following report:

The maintenance department and custodial staff of each building started back to work last month on a modified schedule. Recently, all members are back to work on their regular shifts. The building custodial departments have been busy cleaning and getting the buildings ready to close down for the school year and prepare for the annual task of summer cleaning. They have also been busy following up with both staff and students who have been in the buildings to gather materials since early March. They are making sure to clean and re-clean touchpoints both during the day and in the evening after everyone has left.

The maintenance department has been performing essential tasks for the District including cutting grass, maintaining buildings, and clearing out many different areas and sections of the high school to begin phase five of the construction process. Prior to these areas getting cleared of all contents at the high school, each item in the rooms/areas were assigned a new destination by Assistant Superintendent Jim Presot and Administrative Assistant Michelle Lanese. These destinations include a new location or room within the high school to be either auctioned off or repurposed at another school within the District. Having all items marked with a destination aided the maintenance and custodial staff to work efficiently with removal of these items so that Hammond construction can continue their work as quickly as

possible. The auction for furniture and equipment starts on May 13 and goes until May 27. Details can be found on the District website.

Summer cleaning at all the buildings will begin at the beginning of June. With summer cleaning also comes ordering all of the cleaning supplies for the summer for the entire District. All supplies have now been ordered and have or will arrive during the month of May. As in the past, the summer cleaners will use the process of team cleaning as we have found this to be the most efficient use of our personnel.

Finally, with summer break just around the corner, the maintenance department has begun scheduling projects that will be completed within the District this summer. Some of these items include rerouting of stormwater sewers at our bus facility, the replacement of two HVAC systems for the middle school, asphalt repairs, annual backflow testing for each building, landscaping mulch for playgrounds, and landscapes around the buildings. Both the high school custodial staff and maintenance department will be working with Hammond Construction on any further needs at the high school for construction projects as we get ready to take over the new addition in August.

Members of the maintenance department and custodial staff have indicated that they are grateful to be back to their normal work schedules so they can continue to provide these essential tasks for North Royalton City Schools. They have and will continue to practice social distancing and proper PPE (Personal Protective Equipment) this summer to be sure the buildings will be ready for the return of staff and students in August.

**Policy Committee Report** - Dr. Kelly submitted the following report:

Administration is currently updating and making recommendations to Volume 38 #2 for the Policy Committee to review this summer. The District received an additional update to Volume 38 #2 this week in response to changes approved by the State Board of Education regarding the Ohio Teacher Evaluation System (OTES). Once all of the policies from Volume 38 #2 have been reviewed by administration, a Policy Committee meeting will be scheduled this summer to finalize recommendations for the Board to review.

**IX. REPORTS AND RECOMMENDATIONS OF THE TREASURER**

- 1. RESOLUTION 2020-102: APPROVE APPROPRIATION ADJUSTMENTS.** Resolve the Board of Education approve the following 2019-20 appropriation adjustments:

<u>Fund</u>	<u>From</u>	<u>To</u>	<u>Increase/Decrease</u>
019 Other Grants	\$ 169,516.16	\$ 201,807.26	\$ 32,291.10
<i>*Increased Revenue</i>			

Moved by DeLap  
Voting Aye: DeLap, Dolezal, Arendt, Reinkober, Kelly  
Motion Carried

- 2. RESOLUTION 2020-103: APPROVE FISCAL YEAR 2021 FIVE-YEAR FORECAST.** Resolve the Board of Education approve the Fiscal Year 2021 Five-Year Forecast.

Moved by Arendt  
Voting Aye: Arendt, Reinkober, DeLap, Dolezal, Kelly  
Motion Carried

- 3. RESOLUTION 2020-104: APPROVE A RESOLUTION AUTHORIZING THE EXECUTION OF A CHANGE ORDER FOR SECURITY CARD READERS AND RELATED WORK AT THE MIDDLE SCHOOL IN AN AMOUNT NOT TO EXCEED \$115,000.**

WHEREAS, this Board previously entered into a GMP for the additions and renovations at North Royalton High School; and

WHEREAS, due to the proximity of the North Royalton High School and North Royalton Middle School and the practical and financial advantages of leveraging the high school project, the District has added some middle school work via change order; and

WHEREAS, Hammond Construction and TDA have gotten proposals and done value engineering; and

WHEREAS, the Board is now ready to procure security card readers for interior hallways at the middle school; and

WHEREAS, Hammond Construction has submitted change order pricing in an amount not to exceed \$114,370.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the North Royalton City School District, County of Cuyahoga, Ohio, that:

Section 1. This Board hereby authorizes the treasurer of this Board to enter into a Change Order as described above and more particularly described on the Change Order Documentation on file in his office in an amount not to exceed \$115,000.

Section 2. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

Moved by Kelly

Seconded by Dolezal

Discussion: Mr. Gurka stated that this is within our overall budget. He also explained the change order is being applied to the high school GMP because we do not have an open middle school GMP, but the expenses will be applied to the middle school budget.

Voting Aye: Kelly, Dolezal, Arendt, DeLap, Reinkober  
Motion Carried

## X. REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

### a. Superintendent Reports and Recommendations

Mr. Gurka thanked everyone who participated in the parent survey that was sent out. The results are being used as plans are made for 2020-21 school year.

As preparations are being made for the 2020-21 school year, the District is awaiting guidance from the Department of Health and the Department of Education. Once more guidance is received, we will work with our staff and other districts to put together plans.

Cancellations: Safety Town and the eighth-grade trip to Washington, D.C. have been canceled. Safety town fees are being reimbursed in full. North Royalton Principal Jeff Cicerchi was able to have all but \$25 of the cost of the Washington, D.C. trip reimbursed to the eighth-grade families.

Commencement will be individualized this year with each child being able to walk across our stage and receive their actual diploma from Principal Osborne. Information is going out to all seniors and their parents. Mr. Gurka thanked the Cuyahoga County Department of Health for working with us to approve our plan. Once commencement is over, which is the week of May 26-May 30, we will compile a video and release it to the seniors and the community.

We have begun to reimburse fees for a portion of all-day kindergarten and preschool, and spring only athletic fees.

Next week is the last week of the 2019-20 school year. While this year did not end as expected due to the COVID-19 pandemic, Mr. Gurka stated that his hope is for our students, staff and parents to reflect on events from this past year and smile when they think of all the great things that did happen. He also said that he knows our School District is great because of the people, and when we are all back together again someday, we will be stronger for what we have gone through.

Governor DeWine announced reductions to their budgets. At this time it is too early to speak on how these budget cuts will be addressed. Meetings will take place with our administrative team to look at various options and information will be shared with the Board of Education and community to discuss these options as we move forward.

### 4. RESOLUTION 2020-105: RENEW CONTRACTS - ADMINISTRATIVE STAFF. Resolve the Board of Education renew the following administrative contracts, salary on schedule:

Kevin Atkins/Middle School Assistant Principal/effective 8/1/20 through 7/31/23  
Julie Bogden/Director of Pupil Services/effective 8/1/20 through 7/31/23  
Jeff Hill/Valley Vista Principal/effective 8/1/20 through 7/31/23  
Vincent Ketterer/Albion Principal/effective 8/1/20 through 7/31/23  
John (Michael) McGinnis/Preschool Director/effective 8/1/20 through 7/31/23  
Sean Osborne/High School Principal/effective 8/1/20 through 7/31/23  
Kirk Pavelich/Royal View Principal/effective 8/1/20 through 7/31/23  
Matthew Yappel/High School Assistant Principal/8/1/20 through 7/31/23

Moved by Reinkober

Seconded by Dolezal

Voting Aye: Reinkober, Dolezal, Arendt, DeLap, Kelly  
Motion Carried

### 5. RESOLUTION 2020-106: RENEW CONTRACTS - ADMINISTRATIVE STAFF FOR NON-TEACHING SUPERVISOR/COORDINATOR POSITIONS. Resolve the Board of Education renew the following administrative contracts for non-teaching supervisor/coordinator positions, salary on schedule:

Mary Ellen Feigi/Food Services Supervisor/effective 8/1/20 through 7/31/23

Moved by Arendt

Seconded by Dolezal

Voting Aye: Arendt, Dolezal, DeLap, Reinkober, Kelly  
Motion Carried

### 6. RESOLUTION 2020-107: AUTHORIZING EXECUTION OF MEMORANDUM OF UNDERSTANDING WITH THE NORTH ROYALTON EDUCATION ASSOCIATION. Resolved, that the superintendent, treasurer and Board president are authorized and directed to execute a memorandum of understanding with the North Royalton Education Association (NREA) for the purpose of adjusting the current collective bargaining agreement in effect between the Board of Education and the NREA, necessitated by the COVID-19 pandemic.

Moved by Kelly

Seconded by DeLap

Voting Aye: Kelly, DeLap, Arendt, Dolezal, Reinkober  
Motion Carried

### 7. RESOLUTION 2020-108: RENEW MEMBERSHIP IN THE OHIO HIGH SCHOOL ATHLETIC ASSOCIATION. Resolve the Board of Education renew membership in the Ohio High School Athletic Association (OHSAA) for the 2020-21 school year at no cost.

8. **RESOLUTION 2020-109: APPROVE AGREEMENT WITH SHEAKLEY UNISERVICE, INC.** Resolve the Board of Education approve an agreement with Sheakley UniService, Inc. for TPA (Third-Party Administrators) services for the 2020-21 school year as part of the Ohio School Council Workers' Compensation Group Rating Program.

Moved by Dolezal

Seconded by Arendt

Voting Aye: Dolezal, Arendt, DeLap, Reinkober, Kelly

Motion Carried

b. *Personnel and Policy*

9. **RESOLUTION 2020-110: APPROVE APPOINTMENTS - CONTINUING CONTRACTS FOR CERTIFICATED/ LICENSED EMPLOYEES.** Resolve the Board of Education grant continuing status as teachers to the following staff members, salary on schedule, effective for the 2020-21 school year:

Christopher Benze

Cory Brady

Matthew Ciha

Jonathan Dietrich

Danielle Franko

Cresta Mellon

Edward Molnar

Paul Salyards

Moved by DeLap

Seconded by Reinkober

Discussion: Dr. Kelly congratulated the teachers on their achievement of earning a continuing contract.

Voting Aye: DeLap, Reinkober, Arendt, Dolezal, Kelly

Motion Carried

10. **RESOLUTION 2020-:111 ACCEPT RESIGNATIONS/RETIREMENTS.** Resolve the Board of Education accept the following resignations/retirements:

**Resignations**

Beth Thomas/Grade 2/Valley Vista/effective June 1, 2020

Claudia Nekl/Aide/Albion/effective May 30, 2020

**Retirements**

Frances Jesse/Aide/Royal View/effective May 31, 2020

Elizabeth Machusick/Aide/Middle School/effective May 31, 2020

Linda Nickell/Aide/Middle School/effective August 1, 2020

Joseph Sabitsch/Bus Driver/effective June 1, 2020

11. **RESOLUTION 2020-112: APPROVE LEAVES OF ABSENCE.** Resolve the Board of Education approves/amend the following unpaid leaves of absence:

Cheryl Brickner/effective May 19, 2020 (.5) through May 27, 2020

Kayla Hutchinson/effective 2020-21 school year

Leigh Johnson/effective 2020-21 school year

Leah Murphy/effective 2020-21 school year

Brittany Martella/effective 2020-21 school year

Aimee Robinson/effective April 24, 2020 through January 8, 2021

Amy Woodard/effective 2020-21 school year

12. **RESOLUTION 2020-113: APPROVE APPOINTMENTS - LIMITED CONTRACTS FOR CERTIFICATED/ LICENSED EMPLOYEES.** Resolve the Board of Education confirm re-employment of the following staff members on a Limited Contract for the 2020-21 school year, salary on schedule:

Stephanie Adams

Norman Armentrout

John Barlock

Heather Bartel

Angela Bazzo

Bryan Bielak

Amy Brenner

Sarah Burrows

Michelle Canestraro

Nathan Costello

Linda Craciun

Alyssa Emery

Crystal Ezzo

Katelyn Ford

Joseph Francescangeli

Amanda Fulton

Jessica Granger

Clarence Griffin, Jr.

Gabrielle Heinemann

Jaime Heisler

Amber Holnapy

Kayla Hutchinson

Elisabeth Jasina

Dana Kesselem

Melissa Kildoo

Michelle Klann

Emily Krause

Arynn Leety

Brittany Martella

Jennifer McFadden

Lauryn Mewhinney

Joseph Mikolajczyk

Devan Molnar

Kalee Moore

Leah Murphy

Marilyn Orseno

Taylor Popek

Leigh Ann Quayle

Briana Raleigh

Melissa Rhodes

Allison Smith

Barbara Soza

Erin Stanowick

Lauren Stefancin

Jocelyn Stella

Matthew Stricker

Rachel Tarnowski

Amanda Velbeck

Lisa Walker

Kate West

Kara Wojcik

Amy Woodard

Nicholas Woods

Nicholas Wysocki

13. **RESOLUTION 2020-:114 APPROVE APPOINTMENTS - LIMITED CONTRACTS FOR CERTIFICATED/ LICENSED SMALL GROUP INSTRUCTORS.** Resolve the Board of Education confirm re-employment of the following small group instructors on a Limited Contract for the 2020-21 school year.

Beverly Beutler

Shannon Kincaid

Annetta Strimel-Paszt

14. **RESOLUTION 2020-115: APPROVE APPOINTMENTS - SUMMER EMPLOYMENT.** Resolve the Board of Education approve the following 2020 classified/student workers/summer workers as needed, salary on schedule:

**Classified Workers**

Susan Allen	Constance Andjelkovic	Lynne Bart	Corey Danaher
Dale Dengerd	Lynn Egizii	Heather Fitzgerald	Donna Foltynski
Peggy Harlacz	Lynn Harris	Elizabeth Jacobs	Bridget Lewandowski
Giuseppe Luppino	Thomas Magpoc	Joseph Minnick	Dolleen Panichi
Theodore Petryszyn		Colleen Scharf	Denise Tenorio

**Adult/College Workers**

Deborah Rider	Daniel Przybysz	Joseph Smith	Curtis Sprunger	Denice Tichy
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**Casual Labor I (June-August on an as-needed basis)**

Randal Radtke

**Casual Labor II (June-August on an as-needed basis)**

Bruce Abbott	Carole Goodnough	Ellen Grayson	Kolby Miller
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15. **RESOLUTION 2020-116: APPROVE APPOINTMENTS FOR SUMMER EVALUATIONS** Resolve the Board of Education approve the following "extended day" contracts for June - August 2020, as indicated:

**Summer Evaluation Team**

School Psychologists: April Robins, Laura Becker, Amber Holnapy, Melissa Rhodes (in combination not to exceed 60 hours)

Intervention Specialists: Briana Raleigh, Devan Molnar, Cynthia Velotta, Stephanie Adams, Lori Pekare (in combination not to exceed 60 hours)

Speech-Language Pathologists: Laura Kunz, Beth Zabor (in combination not to exceed 40 hours)

Moved by Arendt Seconded by Dolezal

Voting Aye: Arendt, Dolezal, DeLap, Reinkober, Kelly

Motion Carried

c. *Business, Buildings and Grounds*

16. **RESOLUTION 2020-117: APPROVE HEALTH SERVICES CONTRACT PSI.** Resolve the Board of Education to approve the contract with PSI (Partners for Success and Innovation), for health services for the school years of 2020-21 through 2023-24.

17. **RESOLUTION 2020-118: APPROVE AN AGREEMENT WITH GUARANTEE TRUST LIFE INSURANCE COMPANY FOR VOLUNTARY STUDENT ACCIDENT & SICKNESS INSURANCE PROGRAM FOR THE 2020-21 SCHOOL YEAR.** Resolve the Board of Education approve the agreement with Guarantee Trust Life Insurance Company to enroll in the Voluntary Student Accident & Sickness Insurance Program for the 2020-21 school year; underwritten by Guarantee Trust Life Insurance Company.

Moved by Kelly Seconded by Dolezal

Voting Aye: Kelly, Dolezal, Arendt, DeLap, Dolezal, Reinkober

Motion Carried

**XI. ADDITIONAL BUSINESS**

**XII. ANNOUNCEMENTS**

NR Recreation Board Meeting	May 26, 2020	6:00 p.m.	NR City Hall
Regular Meeting/Work Session	June 4, 2020	6:30 p.m.	Virtual Meeting
Regular Meeting	June 8, 2020	7:00 p.m.	Virtual Meeting

**XIII. RESOLUTION 2020-119: MOTION TO ADJOURN**

Motion to adjourn meeting at 7:41 p.m.

Moved by DeLap Seconded by Dolezal

Voting Aye: DeLap, Dolezal, Arendt, Reinkober, Kelly

Motion Carried

Note: All North Royalton Board of Education meetings are recorded and posted on the District website: [www.northroyaltonsd.org](http://www.northroyaltonsd.org).

ATTEST:

Bergrin Siskat  
TREASURER

John H. Kelly  
BOARD PRESIDENT

June 8, 2020  
DATE

June 15, 2020  
DATE